

wedding day responsibility

Complete the checklist by filling in the name and phone number of who's responsible for each category.

Gifts on table (guarding gifts) _____ Phone _____	Music _____ Phone _____
Guest Book Table _____ Phone _____	Limousine (other transportation) _____ Phone _____
Ceremony Programs _____ Phone _____	Decorations on Cars _____ Phone _____
Phone Numbers _____ Phone _____	Hotel Room Accommodations _____ Phone _____
Paying Officiant _____ Phone _____	Makeup _____ Phone _____
Transportation _____ Phone _____	Bride's Wedding Gown _____ Phone _____
Flowers _____ Phone _____	Groom's Tuxedo _____ Phone _____
Videotaping _____ Phone _____	Bringing Marriage License (signed by clergy & witnesses) _____ Phone _____
Photographer _____ Phone _____	Cake Toast _____ Phone _____
Food _____ Phone _____	Toast for Bride and Groom _____ Phone _____
Cake _____ Phone _____	Ceremony Decorations _____ Phone _____
Cake Cutting _____ Phone _____	Unity Candle & Tapers _____ Phone _____
Announcing the Couple _____ Phone _____	Readings at Ceremony _____ Phone _____
Reception Decorations _____ Phone _____	
Rings _____ Phone _____	



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7220 F Street, Omaha
402.331.7575